

VACANCY NOTICE TURKS AND CAICOS ISLANDS GOVERNMENT

DEPARTMENT: ATTORNEY GENERAL'S CHAMBERS

JOB TITLE: ATTORNEY GENERAL

REPORTS TO: H.E. THE GOVERNOR

MAIN DUTIES:

- (1) To provide legal advice to:
 - The Governor, including advice on the Constitution, and on legal aspects of internal security and external relations;
 - The Government relating to a wide range of Government activities; and
 - Statutory and non-statutory boards and commissions, and Public Service bodies outside ministry auspices including but not confined to the Royal Turks & Caicos Islands Police Force and the Human Rights Commission.
- (2) To be a member of Advisory Council and the Consultative Forum (and subsequently the Cabinet and House of Assembly).
- (3) To be responsible for, and effectively guide, civil, commercial and criminal litigation instituted by, and on behalf of, Government, and similarly guide and ensure the effective defense of Government against any action.
- (4) To represent the Crown in all civil matters relating to and affecting the Crown.
- (5) To manage the day to day administration and activities of the Attorney General's Chambers

QUALIFICATIONS, COMPETENCIES AND EXPERIENCE

The successful candidate must possess:

- At least fifteen (15) years post-qualification experience as a government legal adviser, solicitor, barrister, advocate or equivalent in a common law jurisdiction, of which at least 5 will have been spent at a senior professional level;
- Extensive knowledge and practical skills in a wide range of legal areas relevant to the work of government, including constitutional, civil, commercial and criminal law, and knowledge and experience of the institutional framework in which government operates;
- Practical experience and strong competency in criminal prosecution and civil litigation work, ideally both in the public and private sector;

- Good drafting and negotiating skills;
- Knowledge of law reform and revision work would be an advantage; and
- Proven track record of strong leadership and management skills.

The successful candidate will be intellectually rigorous; possess the ability to give sound and timely advice in a demanding environment on a full range of complex legal issues and able to demonstrate good judgement and strategic thinking.

Experience in the public service of a British Overseas Territory or a small independent common law jurisdiction would be a distinct advantage

SALARY

A minimum basic salary of US \$125,000 per annum together with allowances will be fully negotiable based on the experience and qualifications of the successful candidate.

BENEFITS

Housing, telephone and travel allowances. A 15% gratuity will be paid upon satisfactory completion of the contract.

APPOINTMENT

Appointment will be subject to medical fitness and will be for a contracted period of two years in the first instance.

APPLICATION PROCEDURE

Persons interested in this position may obtain an application form from the Office of Public Service Management, Grand Turk. Telephone: + 1 649-946-2801; Fax: + 1 649-946-1582; E-mail: smalcolm@gov.tc

The completed form along with supporting documentation should be returned on or before **9 April 2010** to: **The Governor, Governor's Office, Waterloo, Grand Turk, Turks and Caicos Islands** (by e-mail to: Jan.McDowell@fco.gov.uk; by fax: +1 649 946 2903; telephone: + 1 649 946 2309).